

Election Judge News

Montgomery County Board of Elections
February 2014

Dates to Remember (Primary)

Hands-On Training Begins
March 6, 2014

Deadline to Sign up to work Primary
May 26, 2014

Voter Registration & Party Affiliation Deadline
June 3, 2014

Early Voting
June 12 – 19, 2014

Chief Judge Briefings
June 20 - 21, 2014

Chief Judge Supply Pickup
June 21, 2014

Pre-Election Meeting at your Precinct
June 23, 2014

Primary Election Day !
June 24, 2014

Our recruiting effort for the June 24, 2014 Primary Election is off to a good start. We want to thank those who have completed their application and encourage everyone else to sign-up TODAY!

Over 600 judges have completed the training quiz and scheduled their hands-on training class. Classes are filling up quickly, especially at the offsite locations. Don't wait – sign-up today! Complete your training as soon as possible; especially if you would like to work in your own voting precinct.

Please let us know if you need help logging in, completing the application or scheduling training; we're here for YOU.

Registration Changes

If you made changes to your voter registration (name, address, or party affiliation) when you completed your application and were notified to print, sign and submit the Confirmation Form; we must receive your signed form to process your application. Please fax the form to us on 240-777-8578.

If you forgot to print the form, you can log back in to the EJ Connection to print the form. It will be listed under Actions on the page.

More Judges Needed

Do you have family, friends, or neighbors that might be interested in serving as an Election Judge? Spread the word about what you do with them or refer them to us for more information on this unique volunteer opportunity. New applicants can sign-up online by visiting our website www.777vote.org.

Did you know that we are available to speak to groups and clubs about the Election Judge Program and voting in Montgomery County? What about your group? Contact Leslie Woods on 240-777-8533 to request an Election Judge Recruiter for your next meeting.

Making a Difference

The Election Judge Program was highlighted on Montgomery County's "Make a Difference" cable show. To view the interview click here: "[What it takes to be an Election Judge](#)".

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Training

Training consists of two stages - the training quiz and in-person, hands-on training.

- All judges will need to complete the training quiz before being able to schedule their hands-on training. Once you have passed the training quiz, your Recruiter will provide you with information to schedule your hands-on training.
- Don't have a computer? Call 240-777-8533 to make an appointment to take the training quiz in-person at our Gaithersburg office.

Stage I - Online Election Judge Training Quiz

This portion of the training has been designed to complement the hands-on training and to enhance your preparation for Election Day. Follow these steps:

Go to our Website

Click on this hyperlink www.777vote.org

Click on "Election Judges" to expand the list of selections. Click on "EJ Connection". Enter your Username and Password (as provided by BOE).

Once you are logged in, follow these steps

- 1) Click on "Training Materials" to open the Election Judge Handbook
- 2) Click on and read Chapters 1 & 2 only
- 3) Click on and view the video "Assisting Voters with Disabilities"

When you feel ready to take the quiz

- 1) Log back into the Election Judge Program
- 2) Click on "Training Materials"
- 3) Click on "2014 Election Judge Training Quiz" to open the quiz
- 4) Follow the instructions for taking the quiz
- 5) We recommend that you keep a copy of your answers, so print the quiz before you hit Submit
- 6) When finished, click "Submit" to send the quiz to the Board of Elections. Only press the Submit button once.

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Stage II - Hands-On Training

Hands-on training for the Primary Election will begin March 6, 2014. We will use our online scheduling feature for the hands-on training, allowing judges to select and schedule a class and location that best matches their schedule. Most classes will be held at our Gaithersburg office. However, a limited number of classes will be held at three offsite locations:

- Jane Lawton Community Recreation Center, March 10 – 15, 2014
- Potomac Community Recreation Center, March 17 – 22, 2014
- White Oak Community Recreation Center, May 12 – 17, 2014

Class Formats

- Returning Judges
This course is a full hands-on training which includes practice exercises at each station and on the voting equipment. It provides an opportunity for judges who have worked previous elections to demonstrate their ability to correctly perform the tasks for their assigned position. This course is for returning judges who have a thorough understanding of the duties of their position and the voting equipment.
- New Judges
This course is a combination of lecture and hands-on training to prepare new judges and returning judges who did not serve in the 2012 General. Students will receive instruction on the procedures and responsibilities of the precinct team and their specific position. Students will work individually and in pairs to complete practice exercises, forms and assembly/disassembly of the voting equipment.

We strongly encourage you to review each chapter of the Election Judge Handbook prior to attending class.

Election Day Assignments

State law requires all judges to be trained to be eligible to serve. In order to ensure that we have enough judges assigned to every precinct, we ask that you complete your training as soon as possible; especially if you would like to work in your own voting precinct.

You will receive an email with your precinct assignment 7 to 10 days after you have completed training. Note that each precinct has a limited number of positions -- extra judges will be assigned to a nearby precinct or asked to serve as a Standby Judge.

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Contacting Us

Do you need to reach your Recruiter? Here are their email addresses and telephone numbers. Please call the person for your District-Precinct (eg. 01-01 or 13-44).

- Districts 1, 2, 9, and 12, Early Voting Centers 3 and 7
MaryBeth Habel
240-777-8572
Mary.habel@montgomerycountymd.gov
- Districts 3, 6, 7, 10, and 11, Early Voting Centers 6 and 8
Stephanie Milliner
240-777-8576
Stephanie.milliner@montgomerycountymd.gov
- District 13, Early Voting Centers 1, 5, and 9
Jessica Jones
240-777-8577
Jessica.jones@montgomerycountymd.gov
- Districts 4, 5, and 8, Early Voting Centers 2 and 4
Deborah Hamer
240-777-8571
Deborah.hamer@montgomerycountymd.gov
- General Questions – call us on 240-777-8533 or email us at election.judge@montgomerycountymd.gov, fax 240-777-8578
- Mailing Address
Montgomery County Board of Elections
Election Judge Program
P.O. Box 4710
Rockville, MD 20849-4710

Website: www.777vote.org

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Working Early Voting

Due to the increase in early voting centers (9) and the number of early voting days (8) there is a greater need for early voting judges. Returning judges interested in working at one of the centers, June 12 – 19, 2014, must meet the following qualifications to be considered:

- 1) Served as a judge in the 2012 General Election
- 2) Able to complete Election Day hands-on training by April 5
- 3) Able to attend an Early Voting training class between April 28 and May 3

If you meet the above qualifications please notify your Recruiter by email that you are available. Recruiters will notify those selected for Early Voting during the week of April 7.

Important Information

- Montgomery College Volunteer Fairs – this month we've been invited to participate at Montgomery College's Community Organization and Volunteer Fairs. Stop by our table to say "Hello" or bring a friend who wants to sign-up to be a judge. Dates/times: **February 4th** at Takoma Park/Silver Spring (10 am – 2 pm), **February 5th** at Rockville (12 pm – 2 pm), and **February 6th** at Germantown (11:00 am – 1:30 pm).
- Keeping us informed – Please keep your voter registration and contact information current. Phone numbers and email addresses will only be released to the Chief Judges for election related use. Notify us of any information changes by completing an [Election Judge Personal Information Update Form](#), available on our website (login, click on "Resources", then select "Update Contact Information"). Send your form by mail, email or fax.
- Future Vote Student Aides - School-age students, grades 6-12, can serve as Election Day student aides for the 2014 elections. The program's intent is to educate, strengthen and increase ties related to civic participation. Interested parents/guardians can register their student(s) [online](#) by visiting the Montgomery County Board of Elections' website. For additional information, email future.vote@montgomerycountymd.gov. Note that students over 17 years old are eligible to work either as an Election Judge and receive payment or in the Future Vote Program to earn SSL credits.
- Election Judges with Spanish speaking fluency are needed as mandated by Section 203 of the 1975 Voting Rights Act. Call Gilberto Zelaya on 240-777-8532 for information or email gilberto.zelaya@montgomerycountymd.gov.

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Your Vote

All Election Judges are asked to vote either by Absentee Ballot or during the Early Voting period. Judges not working in their own voting precinct must vote using one of these options.

- Absentee Ballot – Complete, sign and submit an [Absentee Ballot Application](#) as soon as possible. The Absentee office will send you the appropriate ballot to vote. Your ballot must be returned to the office or postmarked (by the Postal Service) by Election Day. Absentee ballots cannot be left at the polls for return to BOE, this is prohibited by Maryland law.
- Early Voting - Vote at one of the nine (9) early voting centers located in Montgomery County from Thursday, June 12 through Thursday, June 19, 2014. Voting hours are from 10:00 a.m. to 8:00 p.m.
 - The Early Voting Centers are:
 - Mid-County Community Recreation Center (EV-1)
2004 Queensguard Road, Silver Spring, MD 20906
 - Executive Office Building (EV-2)
101 Monroe Street, Rockville, MD 20850
 - Germantown Community Recreation Center (EV-3)
18905 Kingsview Road, Germantown, MD 20874
 - Marilyn J. Praisner Community Center (EV-4)
14906 Old Columbia Pike, Burtonsville, MD 20866
 - Silver Spring Civic Building (EV-5)
One Veteran's Place, Silver Spring, MD 20910
 - Activity Center at Bohrer Park (EV-6)
506 S. Frederick Avenue, Gaithersburg, MD 20877
 - Damascus Community Recreation Center (EV-7)
25520 Oak Drive, Damascus, MD 20872
 - Jane Lawton Community Recreation Center (EV-8)
4301 Willow Lane, Chevy Chase, MD 20815
 - Wheaton Community Recreation Center (EV-9)
11711 Georgia Avenue, Wheaton, MD 20902